

# Home Gurr'own

Plan & Budget for your perfect stress free wedding



## Sample Invoice 1

This is a sample invoice from one of our weddings.  
All confidential information has been removed

Wedding Couple	xxx/xxx
Total cost (Incl VAT)	£12,690.84

Wedding Date	xx / June / 2018	
Venue	xxx, Kent	
Guests	114 day	143 eve
Estimate date	xx/xx/2018	

### Payment Schedule

1st	Refundable Deposit (Returned after event)	To secure your event	£200.00
2nd	20% When menus are confirmed	xx/Jan/2017	£2,538.17
3rd	40% Six weeks before event date	xx/May/2018	£5,076.34
4th	Final payment one week before your event	xx/June/2018	£5,076.34

“...Your food direct from our smallholding

Food & Drink (see menu for details)	Unit Costs	No' of Guests	Sub Total	VAT @ 20%	Total
3 course (approximate )	30.00	110	3,300.00	660.00	3,960.00
children's	12.50	4	50.00	10.00	60.00
canapés	9.00	111	999.00	199.80	1,198.80
cheeseboard and pork pie	6.50	100	650.00	130.00	780.00
lunch packs	5.95	1	5.95	1.19	7.14
crew food (10 main, 3 sandwich's)	5.00	13	65.00	13.00	78.00
Tea and coffee (available all day)	2.75	110	302.50	60.50	363.00
pink lemonade	1.30	50	65.00	13.00	78.00
chapel down lager	1.50	120	180.00	36.00	216.00
curious apple	1.50	96	144.00	28.80	172.80
mixers - ice -	1.45	120	174.00	34.80	208.80
Elderflower champagne (Non Alcoholic)	1.30	50	65.00	13.00	78.00
crew food (e.g. Photographers. Musicians)	5.00				
Cash Bar (All day)	No charge				
				Sub Total	7,200.54

Items in blue are suggestions and not included in the final total

